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SCHOOL & MASS EDUCATION DEPARTMENT

ADDENDUM

The 11th March, 2025

No.7568—PT2-SME-EL2-EL2-0019-2019/SME.— In continuation of this Department's Notification No 629/SME, dated the 8th January, 2021 and Addendum No. 6554/SME dated the 4th April, 2022, the points to be substituted/ inserted as follows:

1. In the Addendum No. 6554/SME, dated the 4th April, 2022, for Point no. 2 the following shall be substituted: —

"2. The age of the child for admission in Pre-Primary class for UKG (Sishu-Vatika) shall be 5 to 6 years and for Class-1 shall be 6+ years as on 1st September of that Academic year."

2. In Notification No 629/SME., dated the 8th January, 2021, the following point shall be inserted, namely: —

4(A)- Transfer from one School to another.

(a) The student transfer in the interest of child can be considered only on following circumstances: -

- I. If the Private Unaided School is closed.
- II. If the Private Unaided School has no provision for completing elementary education, i.e. Class-VIII.
- III. Either Parents / Legal Guardians/ Children suffer from life-threatening medical conditions or diseases. (Medical Certificate is Mandatory).
- IV. If parents/guardians are transferred to another location, with valid proof.
- V. A student can be transferred from one school to another only once in an academic year (April-May).
- VI. The student can be transferred only if the desired school has a vacant seat U/s 12(1)(c) of the RCFCE Act, 2009.

(b) The parent / guardian must submit a request letter to the concerned Block Education Officer with justification for the transfer and include the names of both the current and proposed schools. The Block Education Officer will then verify and send a recommendation with justification to the concerned District Education Officer. The District Education Officer after reviewing the documents, will forward the letter to the Directorate of Elementary Education, Odisha.

(c) The Director, Elementary Education, Odisha will have the authority to approve or reject the transfer and accordingly the District Education Officer/ Block Education Officer will take necessary steps to admit the child, always considering the child's best interest.

(d) The proposed school shall admit the child based on the available seats U/s. 12(1)(c) of RCFCE Act, 2009 in the appropriate class and provide free education until the completion of elementary education (i.e. Class VIII).

(e) The current School Transfer Certificate is mandatory to get the benefit U/s. 12(1)(c) of the RCFCE Act, 2009.

(f) The consent of the proposed school is also required.

(g) Once the child is admitted, the destination school must update the student details in the RTE Paradarshi Portal and inform the concerned Block Education Officer, District Education Officer and the source school.

(h) An outline student-transfer facility feature will also be developed for tracking purposes in the RTE Paradarshi Portal.

ORDER:

Ordered that this will be published in an Extraordinary issue of *Odisha Gazette*.

By Order of the Governor

SHALANI PANDIT

Commissioner-cum-Secretary to Government